

SGR100-14-Q0013

DPO Mail Delivery Services

Questions and Answers

- 1) Daily shipments consist of one or multiple pieces?
The shipments contain multiple bags or boxes.
- 2) What is the Diplomatic Mail origin and destination?
The United States of America.
- 3) What is the customs status?
A Diplomatic Note will be cleared through the Ministry of Foreign Affairs regarding our diplomatic postal mail. This dip note will be given to the Customs section at the airport as well as to the airport ground handlers for security screening and remittance to the appropriate airlines covering all diplomatic postal mail.
- 4) What is the name of the carrier?
UPS Chartered flight for outgoing, Delta co-shared flight for incoming mail.
- 5) Is customs clearance (for both incoming and outgoing mail) provided by the contractor & what kind of documentation is provided by the Embassy?
Customs clearance is provided by the contractor.
AV7 paperwork, in addition to the dip note, is supplied for customs clearance.
- 6) Will Customs delays impact on contractor's performance and is delivery postponed for the first working day after customs release?
Customs delays will not have impact on contractor's performance. In cases like that, deliveries will take place the next working day.
- 7) Is a co-load in the same delivery vehicle acceptable or a dedicated vehicle is required?
Co-load is acceptable.
- 8) Is escort to the delivery vehicle required?
No security or any other escort is required.
- 9) Are there any delays or obstacles during daily pick up/delivery of mail?
The truck with the driver must go through inspection before entering into the Embassy premises. An Embassy employee will meet with the driver to deliver or pick up the mail. We anticipate that services will be provided in an expeditious and efficient manner.
- 10) "The Contractor shall provide all equipment, materials, and supplies, required to perform the standard services as specified in this contract." Are DPO bags and boxes to be provided by the contractor?
DPO bags and boxes are provided by the Embassy. Neither the vehicle, nor the gas for the vehicle, are provided by the Embassy.